

Dr. Ayman Hamori

Description of the course of knowledge transfer :

This course deals with the definition of knowledge, the importance of its management, how it is acquired, its composition, the most important requirements, the factors affecting it, the principles and foundations on which it is based, and the most important issues. Social and administrative, and how the transfer of knowledge and the most important forms of transport and the obstacles encountered and ways of treatment.

Objectives of the course

After studying the transfer of knowledge, the student is expected to be able to achieve the following objectives:

- 1- Definition of nature, types and sources of knowledge.
- 2- To introduce the student to the components and knowledge of knowledge and the process of knowledge management and how to acquire and discover.
- 3- Introducing the student to the effects of knowledge management on individuals and society in its public and private institutions.
4. Define the student how to collect knowledge and use systems and strategies to apply knowledge.
- 5- To introduce the student on how to transfer the knowledge and forms of knowledge transfer using the traditional and electronic tools available.
- 6 - Define the student the most important effects and obstacles and the most important solutions used to solve the problems of knowledge transfer

## Vocabulary of knowledge transfer

Vocabulary	Time period	Subject of the lecture
Concepts of knowledge transfer	-1 <sup>st</sup> week	<ul style="list-style-type: none"> <li>-Definition and transfer of knowledge</li> <li>-Definition of knowledge transfer management</li> <li>-The importance of knowledge transfer management</li> </ul>
	-2 <sup>nd</sup> week	<ul style="list-style-type: none"> <li>-Success factors of knowledge transfer management</li> <li>-Principals of knowledge transfer management</li> </ul>
Nature of knowledge	-4 <sup>th</sup> week	<ul style="list-style-type: none"> <li>-The deference between data, information</li> <li>-Types of knowledge</li> </ul>
	-5 <sup>th</sup> week	<ul style="list-style-type: none"> <li>-Types of regular knowledge</li> <li>-Sources of knowledge</li> </ul>
Components of knowledge management	-6 <sup>th</sup> week	<ul style="list-style-type: none"> <li>-Knowledge management processes</li> </ul>
	-7 <sup>th</sup> week	<ul style="list-style-type: none"> <li>-Knowledge discover processes</li> <li>-Acquisitions of knowledge and how to collect them</li> <li>-First exam (20 mark)</li> </ul>
The impact of knowledge on public and private civil society institutions	-8 <sup>th</sup> week	<ul style="list-style-type: none"> <li>-The impact of knowledge management on the performance of public institutions</li> <li>-The impact of knowledge management on the performance of individual</li> </ul>
	- 9 <sup>th</sup> week	<ul style="list-style-type: none"> <li>The impact of knowledge management on the goods and services</li> </ul>
Knowledge Discovery Systems	-10 <sup>th</sup> week	<ul style="list-style-type: none"> <li>-Practically acquire and compile knowledge</li> <li>-Modern technological means to collect knowledge</li> </ul>
	-11 <sup>th</sup> week	<ul style="list-style-type: none"> <li>-Activating participation in</li> </ul>

		knowledge management
Knowledge Economics and Knowledge Society	-12 <sup>th</sup> week	-The importance and characteristics of the knowledge society
	-13 <sup>th</sup> week	-Pillars of the knowledge economy -second exam (20 mark)
Knowledge transfer	14 <sup>th</sup> week	-To define the importance and characteristics of knowledge transfer
	15 <sup>th</sup> week	-Constraints and challenges facing the transfer of knowledge and methods of treatment
	16 <sup>th</sup> week	-Forms and means of knowledge transfer and upgrading their efficiency -Final exam (40 mark)