



College:

Department:

Course Title:

Course No:

Credit Hours:

Semester:

### About The Course

Course Title:

Class:

Course No:

Credit Hours:

Lecture Room:

Obligatory/ Optional:

Text Book:

### The Instructor

Name:

Title:

Office Tel:

Office No:

Office Hours:

E-maile:

## Course Description

## Course Objectives

## Learning Outcome

Making students aware of how language works to convey meaning as its basic function

## Course Outline and Time schedule

Week	Course Outline
First week	
2 <sup>nd</sup> week	
3 <sup>rd</sup> week	
4 <sup>th</sup> week	
5 <sup>th</sup> week	

6 <sup>th</sup> week	
7 <sup>th</sup> week	
8 <sup>th</sup> week	
9 <sup>th</sup> week	
10 <sup>th</sup> week	
11 <sup>th</sup> week	
12 <sup>th</sup> week	
13 <sup>th</sup> week	

14 <sup>th</sup> week	
15 <sup>th</sup> week	

### Presentation methods and techniques

Methods of teaching varied according to the type of text, student and situation. The following techniques are usually used:

- 1- Lecturing with active participations.
- 2- Problem solving.
- 3- Cooperative learning.
- 4- Discussion.
- 5- Learning by activities.
- 6- Connecting students with different sources of information

### Sources of information and Instructional Aids

For example: Computer ... power point ...etc.

- Transparencies
- Distance learning
- Library sources

## Assessment Strategy and its tools

The assigned syllabus is assessed and evaluated  
Through: feed back and the skills that are acquired by the students

The tools:

- 1- Diagnostic tests to identify the students level and areas of weakness
- 2- Formal (stage) evaluation
  - a) Class Participation
  - b) Ist Exam
  - c) 2nd Exam
  - d) Activity file

## Tool & Evaluation

Tests are permanent tools & assessment, in addition to the activity file which contains curricular and the co-curricular activities, research, report papers and the active participation of the student in the lecture.

The following table clarifies the organization of the assessment schedule:

Test	Date	Grade
First Exam		
2 <sup>nd</sup> Exam		
Activities & Participation	Students should be notified about their marks	
Final Exam		

## Activities and Instructional Assignment

- 1- Practical assignments to achieve the syllabus objectives.
- 2- .....

**Regulations to maintain the teaching-Learning Process in the Lecture:**

- 1- Regular attendance.
- 2- Respect of commencement and ending of the lecture time.
- 3- Positive relationship between student and teacher.
- 4- Commitment to present assignments on time.
- 5- High commitment during the lecture to avoid any kind of disturbance and distortion.
- 6- High sense of trust and sincerity when referring to any piece of information and to mention the source.
- 7- The student who absents himself should submit an accepted excuse.
- 8- University relevant regulations should be applied in case the student's behavior is not accepted.
- 9- Allowed Absence percentages is ( %).

**Internet websites**

- 1.....
- 2.....
- 3.....

**References :**

- 1.....
- 2.....
- 3.....

# Syllabus Classification

<b>Objectives</b>	<i>Learning outcome</i>	<i>Assessment tools</i>
1-		
2-		
3-		
4-		
5-		

