



Course Title

English Skills

Course code: 000101	Course prerequisite(s): _____
Course Level: Any year	Credit hours: 3

Instructor Details

<i>Instructor Name</i>	<i>e-mail</i>	
Miss Razan Rabee	RazanRbei@Gmail.com	

Course Description

This course is designed to enhance the students general skills in reading comprehension, speaking and writing. The program is designed to help student internalize essential syntactic patterns of English.

Objectives

- ❖ Improve students vocabulary , grammar , and reading skills .
- ❖ Engage students in a variety of activities including drills and practices discussion, oral presentation .
- ❖ Doing listening , speaking , reading and writing , exercises on the text book .
- ❖ Improve students reading comprehension ability.
- ❖ Help students develop their pronunciation skills.

Course Contents:



Week	Topics	Topic Details	Events
1	Efficient Studying	<ul style="list-style-type: none"> • Ways of studying • How to eliminate distractions. <ul style="list-style-type: none"> • Needs of Efficient Studying • Learn new vocabularies • Irregular verb • . 	
2,3	How Nature Breaks Rocks	<ul style="list-style-type: none"> • Reading comprehension • learning new vocabularies • simple present • simple past • . • . • . • . 	
4,5,6	How Nature Breaks Rocks	<ul style="list-style-type: none"> • prepositions • past perfect • present perfect continuous 	
First Term Exam - 18/11/2018-22/11/2018			
7,8,9	What is language	<ul style="list-style-type: none"> • Reading comprehension • learning new vocabularies • Affixes • Synonyms • . 	
10,11	Industrial and Human Relations	<ul style="list-style-type: none"> • Reading comprehension • learning new vocabularies • Punctuation • . 	



12,13,14	What's is Technology	<ul style="list-style-type: none"> • Reading comprehension • learning new vocabularies • Phrasal Verbs 	
Second Exam			
15,16	No More Smoking	<ul style="list-style-type: none"> • Reading comprehension • learning new vocabularies • Derivation 	
Final Exam			

Assessment and Grade Distribution

Assessment Criteria	Requirements	Points	Total
Exams			
First Term Exam		20%	
second Term Exam		20%	
Participation		20%	
A Comprehensive Final examination		40%	
TOTAL			100%

Teaching and Learning Methods:

1. Interactive lectures:

Interactive lectures are conducted using PowerPoint slides and available audio/video supported facilities. Students will be invited for an open discussion to share their view and experience regarding the course.

2. Assignment and Presentation:

Students will work on a set of assignments throughout the course. In addition, students will be asked to present their work either using power point presentation or practically.

3. Online search / research and short presentation:



Students will be required to search the Internet to learn more about topics discussed in the course. Afterward, a short summary report regarding this topic should be submitted and discussed by the students.

4. Textbook Problems:

A set of problems will be selected for in-class illustration of certain concepts and applications. Additionally, textbook problems will be assigned to students to practice either in-class or at home in order to improve their understanding of the course.

Course Policy

- ❖ The University Regulations on academic plagiarism will be strictly enforced.
- ❖ Only students with valid excuses are allowed to have made up exams. Time and date of the makeup exam can be arranged with instructor after the approval of the department chair.
- ❖ All assignment and class work must be submitted at the specified due date. No late work will be accepted.
- ❖ Attendance policy is strictly enforced; students passing the absence allowance will be withdrawn from the class.

Text Book and References:

[R1]	English Skills Two/Dr.Muhammad Alkhuli/Dar Alfalah/ 2014
[R2]	<i>Essential Grammar in Use/ Raymond MurphyCambridge University Press//2007</i>
[R3]	<i>Lecture Notes</i>